



Western New Mexico University Museum Visitor Code of Conduct

Code of Conduct

The University Museum seeks to provide a setting reserved for individual and group learning, reflection, and contemplation. To ensure a safe, pleasant, and engaging educational and learning experience at the University Museum, it is respectfully requested that all visitors follow the Code of Conduct.

Please go over the Code of Conduct with all students, tour participants, and tour staff prior to tours.

- It is requested that all visitors acknowledge that building and all of its components and contents are important objects of New Mexico's and the nation's cultural heritage and too act accordingly.
- The University Museum does not have a location to store backpacks, bulky coats, personal objects, etc. We ask that you prepare in advance for your visit, by storing backpacks, bulky coats, professional photographic equipment, and personal objects prior to entering the University Museum.
- Selfie sticks, tripods, and professional photography/video are not permitted.
- Discard all tobacco products in the appropriate waste receptacles located outside the University Museum's Main Entrance.
- Cease vaping and secure vaping products/devices prior to entering the University Museum. Vaping products/devices are not permitted in the University Museum.
- Cease the use of chewing tobacco and discard all chewing tobacco waste/containers prior to entering the University Museum.
- Discard food, drinks (except plain bottled water in closed containers), open containers, candy, and chewing gum in the trash receptacles located in the front entrance prior to entering the reception area.
- Refrain from smoking, spitting chewing-tobacco waste, or vaping within 25 feet of the Main Entrance and any open doors or windows.
- Turn off or place cell phones in "quiet" mode prior to entering the University Museum.
- Refrain from answering and/or talking on cell phones within the University Museum.
- Do not touch historic objects, photographs or artwork so that they may be preserved for generations to come.
- Do not lean and/or write on University Museum walls, or exhibition cases, glass, or Lexan.
- Refrain from running, yelling, or roughhousing in the University Museum. Unruly visitors of any age will be asked to leave or escorted from the premises.
- Refrain from opening or attempting to open closed doors and or private offices, defacing, damaging, or climbing on exhibitions, artifacts, and museum signage of any type.
- Be respectful of other visitors in the University Museum.

Tour Leader Print Name/Initial

Tour Name

Tour Date